

Any questions: Call 805-963-8198 or email frenchfestival@sbcoxmail.com

30th Annual
Santa Barbara French Festival
July 14th & 15th, 2018

CRAFT/MERCHANDISE/SERVICE VENDOR APPLICATION

Company: _____ Contact Person: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____ Email: _____

Website: _____ State Board of Equalization Seller's Number: _____

SALES ITEMS & EQUIPMENT DESCRIPTION: Please provide a brief description of your booth, including a list of the items you intend to sell and a rough description of your selling space (i.e. a trailer, tent or cart.) **The items listed here are the only items you will be permitted to sell at the Festival.** Include photos if possible. The Festival does not provide any equipment or booths, but can arrange rental of them for you at the prices listed below.

(NOTE: NON-PROFIT RATES ARE ONLY FOR ACTUAL NON-PROFIT ORGANIZATIONS, A COPY OF YOUR IRS 501(c)3 LETTER MUST BE INCLUDED TO RECEIVE THESE RATES)

Registration Fee - per 10x10 space (additional space requires additional fee) \$ _____

Early Bird Registration (SUBMITTED BY 5/1/18)

- _____ 1 10 x10 space Commercial - \$300 ; Non-Profit - \$250
- _____ 1 10 x 20 space Commercial \$600; Non-Profit - \$500
- _____ 2 non-adjacent 10x10 spaces Commercial \$600; Non-Profit - \$500

Regular Registration (SUBMITTED BY 6/15/18 - \$150 LATE FEE APPLIES AFTER 6/15/18)

- _____ 1 10 x10 space Commercial - \$375; Non-Profit - \$325
- _____ 1 10 x 20 space Commercial \$750; Non-Profit - \$650
- _____ 2 non-adjacent 10x10 spaces Commercial \$750; Non-Profit - \$650

Late Registration (SUBMITTED AFTER 6/15/18)

- _____ 1 10 x10 space Commercial - \$525; Non-Profit - \$475
- _____ 1 10 x 20 space Commercial \$900; Non-Profit - \$800
- _____ 2 non-adjacent 10x10 spaces Commercial \$900; Non-Profit - \$800

Prime Location Requests - \$150 (per item requested) \$ _____

- ___ Corner Booth
- ___ Other Special Requests (Please specify _____.)

(Please note, it may not be possible to honor all Prime Location requests. Requests will be filled in the order received. All final decisions on location are at the discretion of French Festival management. If your request cannot be honored your Prime location fee will be refunded. This will, however, NOT refund your full Booth Registration Fee.)

Electrical Fee (No outside generators allowed) \$ _____

- ___ Power Level 1 \$50 - 110 volt, 200 watts (no more than 5 amps total)
- ___ Power Level 2 \$150 - 110 volt, 2000 watts (no more than 20 amps total)
- ___ Power Level 3 \$200 - 110 volt, 4000 watts (Two 20 amp circuits, no more than 40 amps total)
- ___ Power Level 4 \$250 - Special needs above Level 3, contact us to arrange specifics

(Prior to the Festival you will be required to provide a complete list of electrical equipment)

(APPLICATION CONTINUES ON NEXT PAGE)

City of Santa Barbara One Day Vendor's License Fee \$20

\$ _____

(Must be included unless proof of non-profit status or current City of Santa Barbara Business License number is provided)

Tent Merchant Rentals

\$ _____

(Nothing is provided with your booth space. If you would like to rent any of the following, we can add these items to our equipment rental with Tent Merchants. This is for your convenience only, you are certainly not required to rent any of these items.)

- 10x10 canopy no walls \$250 each _____
- Side Walls White \$30 each _____
- Side Walls Mesh \$40 each _____
- Health Department Walls \$45 each _____
- Tables \$15 each _____
- Chairs \$3 each _____

TOTAL DUE: \$ _____

Cleaning Deposit: \$ _____*

PAYMENT:

___ I have included a check payable to **Center Stage Theater** **Returned checks subject to a fee of \$30.**

___ Please charge my fees to this Visa or MasterCard: _____

exp. _____ 3-digit security code _____

My signature below represents that I am authorized to represent the organization listed above, that the information provided on this application is true, complete and accurate, and that the organization has read, understood and agreed to abide by the rules set forth by the Vendor Information and Rules document. I hereby agree to release, waive and hold harmless The French Festival, Center Stage Theater, Speaking of Stories as well as any sponsors, businesses, individuals, or organizations associated with the event, from any loss, damage or injury that may occur in connection with my and/or my organization's staff's participation in the Festival. I furthermore hereby authorize The French Festival to use any pictures or audio and/or visual recording depicting any person for promotional purposes. I understand that all fees are non-refundable once my application has been accepted.

Authorized Signature: _____

Date: _____

Name: _____

Only complete applications will be considered. TO QUALIFY FOR THE EARLY REGISTRATION DISCOUNT YOUR APPLICATION WITH FULL PAYMENT AND ALL SUPPORT DOCUMENTS BUT BE SUBMITTED BY APRIL 1, 2018.

TO AVOID THE LATE FEE THE APPLICATION WITH FULL PAYMENT AND ALL SUPPORT DOCUMENTS MUST BE RECEIVED BY JUNE 15, 2018.

Please use the checklist to make sure your application is complete. Submitting an application does not guarantee acceptance, payment will not be processed unless your application is accepted. All payments are final once you have been accepted, there are no refunds for cancellations.

Application Checklist: (All items, except insurance, must be submitted for your application to be considered. Insurance must be submitted by July 1.)

- A check or credit card payment for the full amount of all registration fees, including the \$20 One Day Vendor License Fee. Checks should be made payable to **Center Stage Theater**. A \$30 fee will be charged for any returned checks. (Please note: Credit card and online payments will appear on your Credit Card Statement as Center Stage Theater not French Festival.)

* **A separate check for a \$100 Security Deposit.** (This check will only be processed if your space is left unclean or any other of the Festival guidelines are violated.)

- A **completed** City of Santa Barbara Application for Special Event or One Day Vendor's License
- A **completed** State Board of Equalization Special Events Certification Form
- A certificate of insurance from your insurance carrier indicating that your participation in this event is covered under that policy and naming Center Stage Theater, Speaking of Stories and the City of Santa Barbara as additional insured with a minimum of \$1,000,000 comprehensive general liability insurance. (Certificate of insurance is not required at time of application, it must be received by July 1.)

**RETURN TO: CENTER STAGE THEATER
751 PASEO NUEVO SANTA BARBARA, CA 93101
OR BY FAX TO 805-963-8167**

OR EMAIL TO FRENCHFESTIVAL@SBCOXMAL.COM

You can also register online at FrenchFestival.com under Vendors

**PLEASE DO NOT SEND IN PHOTOS OF DOCUMENTS TAKEN ON YOUR PHONE.
WE WILL ACCEPT ACTUAL SCANS OF THE DOCUMENTS BUT NOT PHOTOS.**